



Volunteer Registration Form

Name \_\_\_\_\_
Phone Number \_\_\_\_\_
Email \_\_\_\_\_
Parish \_\_\_\_\_

Availability(Check all that apply)
Center hours 9:30-3:30, Open until 7PM on Thursday

Monday am pm
Tuesday am pm
Wednesday am pm
Thursday am pm after 5:00
Friday am pm

Interests

- food distribution (Wednesday 1:00-3:00 PM, Thursday 10:00 AM -12:00, or Thursdays 5:00-7:00 PM)
shopping for inventory
packing food boxes
sorting and delivery and shelving of food from my parish
sorting of food at the center
transporting food from parishes/ commercial donors
data entry/record keeping
call center making phone calls/answering phones
make food pantry or financial assistance appointments and enter to database
referrals (using printed and online resources)
interview clients requesting financial assistance (using database)

Please return this form to your Parish office.



**We are pleased to announce a new opportunity for volunteers to provide outreach from the Catholic community to those in need in the Cedar Rapids metro area.**

**The center is located at 420 6<sup>th</sup> St. SE Cedar Rapids.**

**Metro Catholic Outreach is a collaborative project of the Catholic Parishes of the Cedar Rapids Metro area. This outreach will provide a food pantry, call center for referrals and assistance and emergency financial assistance to those in need in our area.**

Food Distribution and Financial Assistance will begin early 2012

### **How can you help?**

#### **Food Pantry**

Metro Catholic Outreach will have a food pantry, distributing food to families in need. The food will be collected at all of the parishes in the Cedar Rapids area and transported to the Metro Catholic Outreach pantry for distribution.

Volunteers will be needed in each parish to help sort and transport the food from their parish to the center.

Volunteers will also be needed to help shelve, pack and distribute food at the center.

#### **Call Center**

Metro Catholic Outreach will have a call center that people in need of services can call to be referred to appropriate agencies for their needs.

Volunteers will be needed to answer phone calls and make appointments or referrals as necessary.

#### **Client Assistance**

Volunteers will be needed to meet with clients requesting assistance.

**Please consider how you can help with this outreach.**

***Return this form to your parish representative.***

**Your St. Patrick Representative is *Cindy Kocz***